Specialty Paper

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Printing Glossy Coated Paper

Glossy coated paper can be printed from any tray. To order Phaser Glossy Coated Paper or other supplies, contact your local reseller or visit the Xerox web site at www.xerox.com/office/supplies.

Guidelines

- Use only glossy coated paper designed for color laser printers that weighs between 106-169 g/m^2 (50-60 lb. Cover, 65-90 lb. Index, 32-40 lb. Bond). Thin coated paper can cause damage to the fuser.
- Do not open sealed packages of paper until you are ready to load them into the printer. Leave paper in the original wrapper, and leave the packages in the shipping carton until ready to use.
- Remove all other paper from the tray before loading glossy paper.
- Load only the amount of paper you are planning to use. Reinsert unused paper in the original wrapper and seal. Rotate paper stock frequently.
- For best results use Phaser Glossy Coated Paper. This paper is designed to give the best performance with your Phaser 7750 printer.

Caution

Do not use coated papers designed for inkjet printers. The coatings on inkjet papers may damage the fuser.
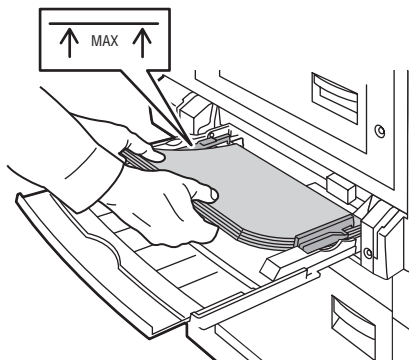
Printing Glossy Coated Paper in Tray 1 (MPT)

1. Fan the glossy coated paper to release sheets that may be stuck together.
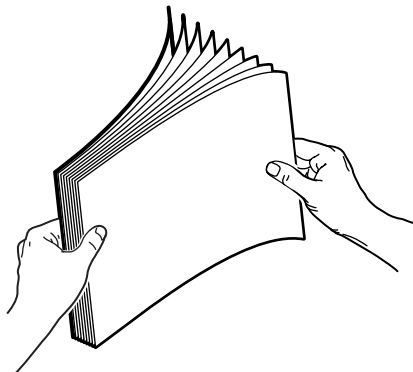
2. Insert glossy coated paper into Tray 1 (MPT).
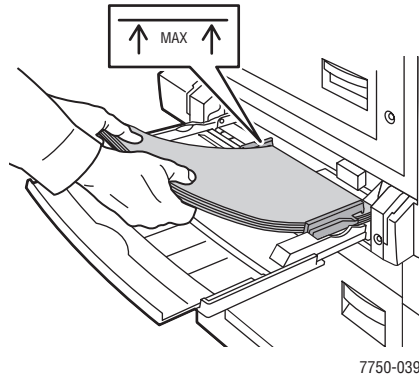
Long-Edge Feed

- Place Letter and A4 paper **long-edge feed** into Tray 1 (MPT).
- Place the side the be printed **facedown**.

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Short-Edge Feed

■ Place Tabloid, Tabloid Extra, A3, and SRA3 paper **short-edge feed** into Tray 1 (MPT).

■ Place the side to be printed **facedown**.

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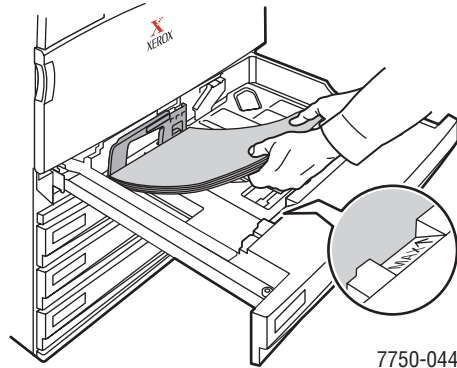**Note**

Do not load paper above the fill line inside the tray.

3. Adjust the paper guides to the size of the paper.

Selecting Front Panel Settings to Print Glossy Coated Paper

1. At the printer's front panel, do one of the following:

■ Press the **OK** button if both **Thin Card Stock** and the correct paper size are selected. Go to Step 4.

■ Select **Change** if a different paper type or incorrect paper size is selected, then press the **OK** button. Go to Step 2.

2. Select **Thin Card Stock**, then press the **OK** button.

3. Select the paper size, then press the **OK** button to save your selection.

4. In the printer driver, select either the paper type or **Tray 1** (**MPT**) as the paper source.

Printing Glossy Coated Paper in Tray 2

1. Insert glossy coated paper **long-edge feed** and **faceup** into the tray.

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Note

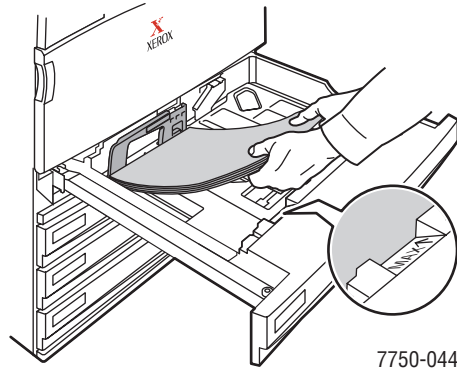Do not load paper above the fill line inside the tray.

2. Adjust the paper guides to the size of the paper.

Selecting Front Panel Settings to Print Glossy Coated Paper

1. At the printer's front panel, do one of the following:
- Press the **OK** button if both **Thin Card Stock** and the correct paper size are selected. Go to Step 4.
- Select **Change** if a different paper type or incorrect paper size is selected, then press the **OK** button. Go to Step 2.

2. Select **Thin Card Stock**, then press the **OK** button.

3. Select one of the following paper size options:
- The paper size displayed or **Auto-Sensed**
- **Custom**: Requires you to select custom width and custom height values.

4. In the printer driver, select either the paper type or **Tray 2** as the paper source.

Printing Glossy Coated Paper in Trays 3-5

1. Insert glossy coated paper **long-edge feed** and **faceup** into the tray.

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Note
Do not load paper above the fill line inside the tray.

2. Adjust the paper guides to the size of the paper.

Selecting Front Panel Settings to Print Glossy Coated Paper

1. At the printer's front panel, do one of the following:

- Press the **OK** button if **Thin Card Stock** is selected.
- Select **Thin Card Stock**, then press the **OK** button.

2. In the printer driver, select either the paper type or **Tray 3**, **4**, or **5** as the paper source.

Printing Digital Photo Paper

Photo paper can be printed only from Tray 1 (MPT). It should be printed on one side only. To order Phaser® Digital Photo Paper or other supplies, contact your local reseller or visit the Xerox web site at www.xerox.com/office/supplies.

Guidelines

■ Do not open sealed packages of paper until you are ready to load them into the printer. Leave paper in the original wrapper, and leave the packages in the shipping carton until ready to use.

■ Remove all other paper from Tray 1 (MPT) before loading photo paper.

■ Load only the amount of paper you are planning to use. Reinsert unused paper in the original wrapper and seal. Rotate paper stock frequently.

■ For best results use Phaser Digital Photo Paper. This paper is designed to give the best performance with the Phaser 7750 printer.
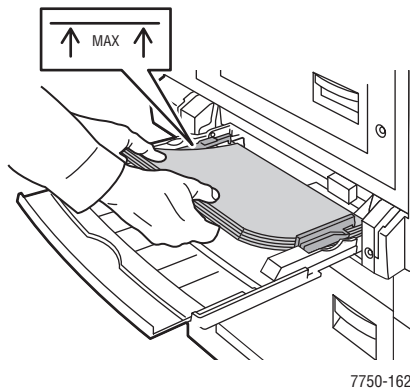
Caution

Do not use photo papers designed for inkjet printers. The coatings on these papers may damage the fuser.

Printing Digital Photo Paper in Tray 1 (MPT)

1. Fan the photo paper to release sheets that may be stuck together.
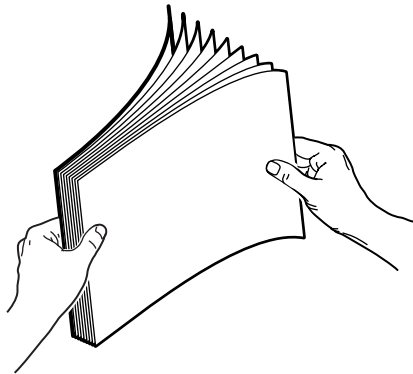
2. Insert photo paper **long-edge feed** into Tray 1 (MPT). Place the side to be printed **facedown**.

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Note

Do not load paper above the fill line inside the tray.

3. Adjust the paper guides to the size of the paper.

Selecting Front Panel Settings to Print Photo Paper

1. At the printer's front panel, do one of the following:

■ Press the **OK** button if both **Phaser Photo Paper** and the correct paper size are selected. Go to Step 4.

■ Select **Change** if a different paper type or incorrect paper size is selected, then press the **OK** button. Go to Step 2.

2. Select **Phaser Photo Paper**, then press the **OK** button.

3. Select **Letter (8.5 x 11.0 in.)**, **Custom**, or **A4 (210 x 297 mm)**, then press the **OK** button to save your selection.

4. In the printer driver, select the paper type or **Tray 1 (MPT)** as the paper source.

Printing Postcards and Trifold Brochures

Phaser Postcards and Phaser Trifold Brochures can be printed only from Tray 1 (MPT). They can be printed on two sides. To order Phaser Premium Postcards, Phaser Trifold Brochures, and other supplies, contact your local reseller or visit the Xerox web site at **w**ww.xerox.com/ office/7750supplies.

Guidelines

- Store postcards and trifold brochures in their original packaging.
- Do not store postcards and trifold brochures in extremely dry or humid conditions or extremely hot or cold conditions. Storing postcards and trifold brochures in extreme conditions may cause them to jam in the printer or cause print quality problems.
- Rotate stock frequently. Long periods of storage in extreme conditions can cause the postcards and trifold brochures to curl and jam the printer.
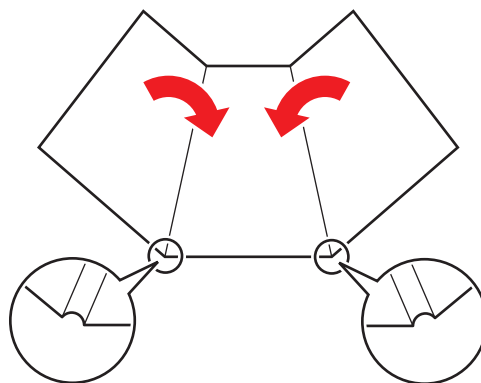
Templates for postcards and trifold brochures are available on the Xerox web site at www.xerox.com/office/supplies. Click one of the template links in the **Printing Ideas** section for more information.

Postcards

Print the information side of the postcard first, then print the address side. See Reference/ Printing/2-Sided Printing on the *User Documentation CD-ROM* for more information on 2-sided printing.

Trifold Brochures

Trifold brochures have raised scores on the inside of the brochure. For best results, print the outside of the brochure first, then print the inside.
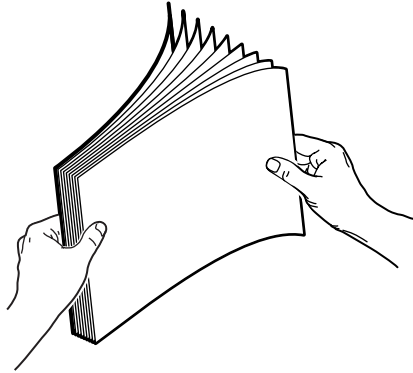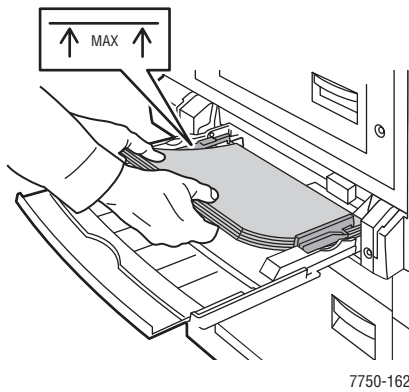

Note

Do not print on the indented or raised scores on the trifold brochures. Trifold brochures should be folded over the raised scores.

Loading Postcards and Trifold Brochures in Tray 1 (MPT)

1. Fan the postcards or trifold brochures to release sheets that may be stuck together.

2. Insert the sheets **long-edge feed** and **facedown** into Tray 1 (MPT).
   - ■ **Postcards**: Place the **top** of the page to enter the printer **first.**
   - ■ **Trifold brochures**: Place the **top** of the page toward the **front** of the printer.

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Note

Do not load paper above the fill line inside the tray.

3. Adjust the paper guides to the size of the paper.

Selecting Front Panel Settings to Print Phaser Postcards and Phaser Trifold Brochures

Printing Side One or One-Sided Printing

1. At the printer's front panel, do one of the following:
    - Press the **OK** button if both **Thick Card Stock** and the correct paper size are selected. Go to Step 4.
    - Select **Change** if a different paper type or incorrect paper size is selected, then press the **OK** button. Go to Step 2.
2. Select **Thick Card Stock**, then press the **OK** button.
3. Select the correct paper size, then press the **OK** button to save your selection.
4. In the printer driver, select the paper type or **Tray 1 (MPT)** as the paper source.
5. Adjust the paper guides to the size of the paper.

If you are manually printing two-sided pages, follow the instructions in "Printing Side Two."

Printing Side Two

1. Insert the sheets **long-edge feed** into Tray 1 (MPT).
2. Place the side to be printed **facedown** (printed side is **faceup**).
3. Select one of these options:
    - **Postcards**: Place the **top** of the printed page to enter the printer **first**.
    - **Trifold brochures**: Place the **top** of the printed page toward the **front** of the printer.
4. Adjust the paper guides to the size of the paper.
5. Adjust the guide for the paper length and width.

Printing Weatherproof Paper

Phaser Weatherproof Paper can be printed from any tray. You can also print on both sides of the paper from Trays 2-5 using the automatic 2-sided printing option. Do not perform manual 2-sided printing on Phaser Weatherproof Paper. For more information on automatic 2-sided printing, go to Reference/Printing/2-Sided Printing on the *User Documentation CD-ROM*.
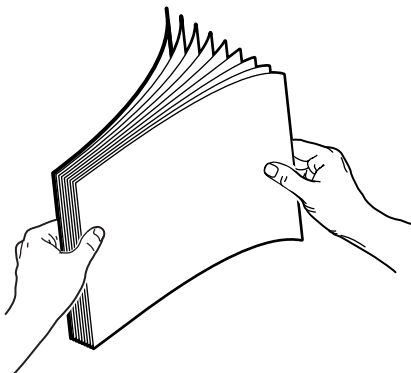
To order Phaser Weatherproof Paper and other supplies, contact your local reseller or visit the Xerox web site at www.xerox.com/office/7750supplies.
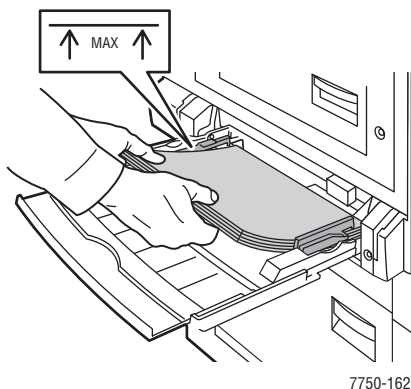
Guidelines

■ Store Phaser Weatherproof Paper flat in the original packaging.

■ Leave the Phaser Weatherproof Paper in its original packaging until you are ready to use it.

■ Do not store Phaser Weatherproof Paper in extremely dry or humid conditions or extremely hot or cold conditions. Storing Phaser Weatherproof Paper in extreme conditions may cause it to jam in the printer or cause print quality problems.

■ Remove the Phaser Weatherproof Paper from the packaging and allow it to acclimate to the room temperature and humidity prior to printing.

■ Do not leave the paper in the printer when you are finished printing. This may cause the paper to curl and jam the printer.

■ Rotate stock frequently. Long periods of storage in extreme conditions can cause the Phaser Weatherproof Paper to curl and jam the printer.

Printing Weatherproof Paper from Tray 1 (MPT)

1. Fan the Phaser Weatherproof Paper to release sheets that may be stuck together.

2. Insert Phaser Weatherproof Paper **long-edge feed** into Tray 1 (MPT). Place the side to be printed **facedown**.

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Note

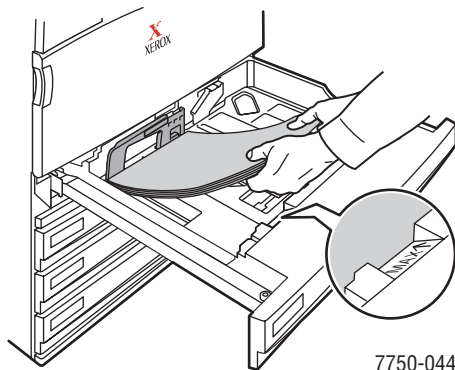Do not load paper above the fill line inside the tray.

3. Adjust the paper guides to the size of the paper.

Selecting Front Panel Settings to Print Weatherproof Paper

1. At the printer's front panel, do one of the following:

■ Press the **OK** button if both **Heavy Plain Paper** and the correct paper size are selected. Go to Step 4.

■ Select **Change** if a different paper type or incorrect paper size is selected, then press the **OK** button. Go to Step 2.

2. Select **Heavy Plain Paper**, then press the **OK** button.

3. Select the correct paper size, then press the **OK** button to save your selection.

4. In the printer driver, select the paper type or **Tray 1 (MPT)** as the paper source.

Printing Weatherproof Paper from Tray 2

1. Insert weatherproof paper **long-edge feed** and **faceup** into the tray.

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Note

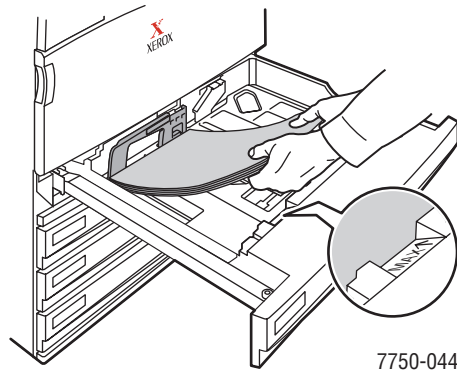Do not load paper above the fill line inside the tray.

2. Adjust the paper guides to the size of the paper.

Selecting Front Panel Settings to Print Weatherproof Paper

1. At the printer's front panel, do one of the following:
- Press the **OK** button if both **Heavy Plain Paper** and the correct paper size are selected. Go to Step 4.
- Select **Change** if a different paper type or incorrect paper size is selected, then press the **OK** button. Go to Step 2.

2. Select **Heavy Plain Paper**, then press the **OK** button.

3. Select one of the following paper size options:
- The paper size displayed or **Auto-Sensed**
- **Custom**: Requires you to select custom width and custom height values.

4. In the printer driver, select either the paper type or **Tray 2** as the paper source.

Printing Weatherproof Paper in Trays 3-5

1. Insert weatherproof paper **long-edge feed** and **faceup** into the tray.

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Note

Do not load paper above the fill line inside the tray.

2. Adjust the paper guides to the size of the paper.

Selecting Front Panel Settings to Print Weatherproof Paper

1. At the printer's front panel, do one of the following:
   - Press the **OK** button if **Heavy Plain Paper** is selected.
   - Select **Heavy Plain Paper**, then press the **OK** button.
2. Select the correct paper size, then press the **OK** button to save your selection.
3. In the printer driver, select either the paper type or **Tray 3**, **4**, or **5** as the paper source.